

HARTSVILLE/TROUSDALE COUNTY METROPOLITAN GOVERNMENT

**FINANCE COMMITTEE**

FEBRUARY 21, 2023 | 6:00PM | TC COMMUNITY CENTER

**MINUTES**

Members Present: 5/5

Landon Gulley, Chair

Beverly Atwood

Jerry Ford

Bubba Gregory, Vice Chair

Will Dennis

Others Present: Amy Thomas – Secretary, Mayor Jack McCall, Hon. Branden Bellar, Comm. David Thomas, Comm. Lesley Overman, Comm Chris Gregory, Comm Richard Johnson

- 1. The meeting was called to order at 6:00 pm by Chairman Gulley. Quorum was determined with all 5 members present.
- 2. Minutes from the January 17, 2023 regular meeting were reviewed.

Motion to accept the minutes as presented by Atwood; second by Gregory.  
**Minutes accepted as presented.**

3. Financial Statements

A. **Trustee Cash Balance | January 2023** Committee Reviewed the January Statement

B. **January 2023 Financial Summaries**

Question was raised over the revenue item 101-43140 Zoning Studies. *Post-meeting it was found that there have been several zoning requests made from the Planning office. This is the line item that receives those fees.* It was also asked what made up the revenue item 101-48130 Contributions. This line item is budgeted to receive the ARPA funding. The \$1,097,000 amount holds the \$600,000 revenue loss and \$477,000 a portion of the LPRF grant match for the park. This line item also receives the fine collection from the library.

In Fund 118 Ambulance, a discussion was had over the 187 overtime. As of January, the line was at 88%. A budget amendment is being proposed, but it will not be enough to cover the rest of the fiscal year. EMS employees are budgeted for 56 hours of overtime per pay period. There have been employees that turn in 208 hours for one pay period. The EMS director is aware of the situation and has said that he is working on a resolution. The use of PRNs is being considered. In surrounding counties, the max pay for an experienced paramedic is \$78K. We have at least two that have already exceeded that amount at midyear.

For the Debt Services fund 151, expenses looked higher due to one-time payments made earlier in the year. The interest expenses are being watched as they were budgeted at 3%, but the actual is averaging 3.363%.

Funds 111, 116, 121, 122, 131, and 141 No concerns noted.

4. Budget Amendments

<b>2023-101-12FB Redundant Phone Server – Sheriff</b>	<b>\$</b>	<b>12,180</b>
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Due to outages at the Administration Building without adequate power backups, it is being requested to have a redundant phone server installed at the Sheriff's Department.

Motion to recommend BA 101-12FB to the full Commission by Atwood; second by B Gregory  
**MOTION APPROVED**

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**2023-101-13FB Insurance Premiums and Enrollment** **\$ 10,921**

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Health Insurance Premiums increased January 1, 2023 from \$527/mo to \$588/mo. After open enrollment, need to adjust budget to reflect the increase and newly enrolled employees..

Motion to recommend BA 101-13FB to the full Commission by Gregory; second by Atwood.

**MOTION APPROVED**  
*voice vote w/o opposition*

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**2023-101-14 Planning Consultant Services** **\$ 11,000**

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Commissioner David Thomas – Chair of the Codes & Zoning Committee addressed the Finance Committee for his request to fund a contract with Rick Gregory for consulting services to assist in the combining of the local zoning codes. The funds will come from an expired contract with GNRC to do the strategic plan. Mr. Gregory worked with GNRC for several years and is now a private contractor working with entities to clean up their codes.

Motion to recommend BA 101-14 to the full Commission by Atwood; second by Dennis

**MOTION APPROVED**  
*voice vote w/o opposition*

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**2023-101-15R Senior Center Reserves** **\$ 7,000**

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Senior Center Director is requesting a draw from her reserves to fund the additional costs for flooring, installing cubicles in the office area, and a side step for the center’s van.

Motion to recommend BA 101-15R to the full Commission by Gregory; second by Dennis

**MOTION APPROVED**  
*voice vote w/o opposition*

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**2023-101-16 Election Offices** **\$ 4,046**

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Media publication costs are still increasing, and more funding is needed for legal notices. Also to prepare for the upcoming relocation to the Courthouse, additional Deputy hours will be required.

Motion to recommend BA 101-16 to the full Commission by Ford; second by Gregory

**MOTION APPROVED**  
*voice vote w/o opposition*

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**2023-101-17 County Clerk – Chairs** **\$ 897**

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Tall task chairs for the County Clerk staff when they move over to the former water department area.

Motion to recommend BA 101-17 to the full Commission by Atwood; second by Ford

**MOTION APPROVED**  
*voice vote w/o opposition*

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**2023-118-01      EMS Overtime and Contracts      \$      27,776**

Requested by Chief Batey: The two drivers have passed their EMT certifications and will now be paid from line item 131 Medical Personnel. The remaining amount in the 147 Driver line is being moved to cover 187 Overtime and 312 Contracted Services. The contracted services include the Vanderbilt Medical Director contract, credit card processing, and the EMS software.

Motion to recommend BA 118-01 to the full Commission by Ford; second by Gregory  
**MOTION APPROVED**  
*voice vote w/ hesitation*

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**2023-131-02      Highway Clean Up Items      \$      40,749**

Midyear correction on line items.

Motion to recommend BA 131-02 to the full Commission by Ford; second by Atwood  
**MOTION APPROVED**  
*voice vote w/o opposition*

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**2023-141-03      uTRUST Program      \$      10,500**

UTRUST: \$10,500 Revenue donation from uTRUST budgeted to the Office of the Principal to provide \$700 to Imagination Library and \$9,800 for summer camp field trip and student incentives.

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**2023-141-04      Compensation Bonuses to Teachers      \$      32,971**

141-71100 Regular Instruction Program - transfer of \$32,971.20 to multiple teacher line items to fund teacher strategic compensation bonus payments.

Motion to recommend BA 141-03 and 141-04 to the full Commission by Atwood; second by Gregory  
**MOTION APPROVED**  
*voice vote w/o opposition*

5. Other Discussion

- A. ARPA Balances – A statement was provided on the approved spending of the American Rescue Plan Act funding. Unappropriated funding is \$1,681,206

6. Adjourn: With no further business, a motion to adjourn the meeting was made by Ford; seconded by Atwood.

Adjourned at 6:51 pm

*Minutes submitted by  
Amy Thomas*